

## **NOTICE**

There is a magistrate vacancy in Polk County, judicial election district 5-C as the result of the allocation of an additional magistrate position. The term of office of a magistrate is four years. The term of office for this vacancy will end on July 31, 2025. The person appointed to this position shall work in other counties of the district, when necessary, as assigned by the Chief Judge. The present salary for a Judicial Magistrate is \$43,318.00 per year.

Anyone who wishes to be considered for appointment to fill one of these positions must complete a written application as described below. Additionally, candidates must: (1) be admitted to practice law in Iowa; and (2) be a resident of Polk County, or of a county that is contiguous with Polk County, during the term of office; and (3) be under the age of seventy-two (72) at the time of appointment.

Application forms must be obtained from Austin Westermann, Office of the District Court Administrator, email request to [austin.westermann@iowacourts.gov](mailto:austin.westermann@iowacourts.gov). **DO NOT** use an application form obtained from any other source or in any other manner.

Completed applications must be submitted to the Chairperson of the District 5-C Polk County Magistrate Appointing Commission with a copy submitted to each member of the Commission. There are 5 Commissioners in addition to the Chairperson. A list with the names and addresses of all commissioners will be attached to this Notice and will be provided with each application. Complete instructions are set forth in the application and in the **INSTRUCTIONS FOR APPLICANTS** which you will receive with the application.

**THE DEADLINE FOR SUBMITTING APPLICATIONS IS OCTOBER 28, 2022 AT 4:00 P.M. YOUR COMPLETED APPLICATION AND ANY REFERENCES MUST BE DELIVERED TO AUSTIN WESTERMANN, OFFICE OF THE DISTRICT COURT ADMINISTRATOR AT THE HISTORIC COURTHOUSE, 500 MULBERRY STREET, DES MOINES, IOWA BEFORE OCTOBER 28, 2022 AT 4:00 P.M. - PLEASE NOTE THAT THE APPLICATION MUST BE RECEIVED BY THAT DEADLINE – MERE MAILING BY THE DEADLINE IS INSUFFICIENT.**

**Interviews with the Commission will be held on November 2, 2022.**

Dated this 10<sup>th</sup> day of October, 2022.

**/s/Heather L. Lauber**  
**JUDGE HEATHER L. LAUBER, Chairperson**  
**Magistrate Appointing Commission**  
**District 5-C**  
**Polk County Courthouse**  
**Des Moines, Iowa 50309**

## 5C MAGISTRATE APPOINTING COMMISSION

**Applicants shall email a copy of the application to every commissioner who will be present**

Honorable Heather L. Lauber, Chairperson  
Polk County Courthouse  
500 Mulberry Street  
Des Moines, IA 50309  
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Gina Christensen Messamer \*Commissioner will not be present for these interviews.  
Des Moines, IA 50312 Please do not send application  
[gmessamer@parrishlaw.com](mailto:gmessamer@parrishlaw.com)

Skylar Mayberry-Mayes \*Commissioner will not be present for these interviews.  
Des Moines, IA 50315 Please do not send application  
[skylarmm@gmail.com](mailto:skylarmm@gmail.com)