

## NOTICE

There a magistrate vacancy in Polk County, judicial election district 5-C to fill an unexpired term as the result of the retirement of Magistrate Don Williams. The term of office of a magistrate is four years. The term of office of the magistrate appointed to fill this unexpired term vacancy will expire on July 31, 2025. The person appointed to this position shall work in other counties of the district, when necessary, as assigned by the Chief Judge. The present salary for a Judicial Magistrate is \$43,318.00 per year.

Anyone who wishes to be considered for appointment to fill one of these positions must complete a written application as described below. Additionally, candidates must: (1) be admitted to practice law in Iowa; and (2) be a resident of Polk County, or of a county that is contiguous with Polk County, during the term of office; and (3) be under the age of seventy-two (72) at the time of appointment.

Application forms must be obtained from Austin Westermann, Office of the District Court Administrator, email request to [austin.westermann@iowacourts.gov](mailto:austin.westermann@iowacourts.gov). **Do not** use an application form obtained from any other source or in any other manner.

Completed applications must be submitted to the Chairperson of the District 5-C Polk County Magistrate Appointing Commission with a copy submitted to each member of the Commission. There are 5 Commissioners in addition to the Chairperson. A list with the names and addresses of all commissioners will be provided with each application. Complete instructions are set forth in the application and in the **INSTRUCTIONS FOR APPLICANTS** which you will receive with the application.

**THE DEADLINE FOR SUBMITTING APPLICATIONS IS THURSDAY SEPTEMBER 15, 2022 AT 4:00 P.M. YOUR COMPLETED APPLICATION AND ANY REFERENCES MUST BE DELIVERED TO AUSTIN WESTERMANN AT THE HISTORIC COURTHOUSE, DES MOINES, IOWA BEFORE THURSDAY SEPTEMBER 15, 2022 AT 4:00 P.M. PLEASE NOTE THAT THE APPLICATION MUST BE RECEIVED BY THAT DEADLINE – MERE MAILING BY THE DEADLINE IS INSUFFICIENT.**

**Interviews with the Commission will be held on Monday September 19, 2022.**

Dated this 31st day of August, 2022.



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**JUDGE HEATHER LAUBER, Chairperson  
Magistrate Appointing Commission  
District 5-C  
Polk County Courthouse  
Des Moines, Iowa 50309**