

**Iowa Judicial Branch**  
**Application for a District Court Judge or District Associate Judge Position**

Revised: 9-23-2022

<b>Instructions for Applicants</b>
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The District Judicial Nominating Commission for Judicial Election District 5A is currently accepting applications for a **District Court Judge** position. There are two parts to the application:

Background Information Form

Judicial Application Form – On questions 20 and 21, please respond as to the District Judicial Nominating Commission for Judicial Election District 5A.

To obtain the electronic versions of the forms via email, please email the District Court Administration Office at: [austin.westermann@iowacourts.gov](mailto:austin.westermann@iowacourts.gov).

**Instructions for Saving and Submitting the Application Documents**

1. After completing each form, print a copy of each and sign each part on the last page.
2. Scan and save each form as a PDF using the following format for naming the documents:  
[Lastname]-Background.Information.pdf  
[Lastname]-Judicial.Application.pdf
3. Save at least three writing samples (see #19 in the judicial application form) as separate PDFs using this filename format:  
[Lastname]-WritingSample1.pdf  
[Lastname]-WritingSample2.pdf  
[Lastname]-WritingSample3.pdf
4. Email all these documents (excluding the Background Information Form) to the Commission Chair, c/o the Office of the District Court Administrator: [austin.westermann@iowacourts.gov](mailto:austin.westermann@iowacourts.gov) and [marti.mertz@iowacourts.gov](mailto:marti.mertz@iowacourts.gov).
5. Email the judicial application materials, excluding the background check form to each of the Commission members. (Email addresses can be found in the Notice of Judicial Vacancy.)

Mail or personally deliver the original copies of your application with your signature and paper copies of your writing sample(s) to:

Martha L. Mertz, Chairperson  
c/o Austin Westermann  
5-A Judicial Nominating Commission  
500 Mulberry Street  
Des Moines, IA 50309

6. Applications must be received no later than 4:00 P.M. on October 24, 2022.