

Iowa Judicial Branch
Application for a District Court Judge Position

Revised: 6-3-2020

Instructions for Applicants

The District Judicial Nominating Commission for Judicial Election District **3B** is currently accepting applications for a **District Court Judge** position. There are two parts to the application:

Background Information Form

Judicial Application Form

Both documents are available on the Iowa Judicial Nominating Commissions website at:

<https://www.iowajnc.gov/district-commissions>

Click on “District Commissions” at the top of the screen, then scroll to the bottom of that webpage to obtain the documents. *Follow the instructions at the top of each document.*

Instructions for Saving and Submitting the Application Documents

1. After completing each form, print a copy of each and **sign** each part on the last page.
2. Scan and save each form as a PDF document using the following format for naming the documents:
[Lastname]-Background.Information.pdf
[Lastname]-Judicial.Application.pdf
3. Save at least three writing samples (see #19 in the judicial application form) as separate PDF documents using this filename format:
[Lastname]-WritingSample1.pdf
[Lastname]-WritingSample2.pdf
[Lastname]-WritingSample3.pdf
4. Email all these documents to the District Court Administrator: Peggy.Frericks@iowacourts.gov
5. Mail or personally deliver the original copies of all documents (with your hand-written signature) and paper copies of your writing sample(s) to:

Chief Judge Duane E. Hoffmeyer, Commission Chair
c/o Peggy Frericks, District Court Administrator
Woodbury County Courthouse
620 Douglas St. – Room 210
Sioux City, IA 51101
6. Email the complete application materials to each of the Commission members. (Email addresses can be found in the Notice of Judicial Vacancy).

7. **Applications must be received no later than** (date):

JUNE 25, 2021

(time):

4:00 PM
