

Iowa Judicial Branch
Application for a Judicial Magistrate Position

Instructions for Applicants

The County Magistrate Appointing Commission for Webster County is currently accepting applications for a Magistrate position due to the upcoming retirement of Magistrate William Thatcher.

There are four parts to the application. Each part is a separate document.

Part 1: *Personal Background Information Form.* It provides the Magistrate Appointing Commission with an applicant's pertinent background information. It is a *public record* (see Iowa Code section 22.1(3)). After the deadline for applications has passed, this part of the application from all candidates will be posted on the district judicial nominating commissions website (<https://www.iowajnc.gov/district-commissions>). If you believe you cannot fully respond to a question in Part 1 without disclosing information that is confidential under state or federal law, please submit that part of your answer with the legal basis for confidentiality on a separate sheet that you mark "confidential."

Part 2A: *Confidential Information Form.*

Part 2B: *Confidential Information, Disclosure and Release Form.*

Part 3: *Credit Search Authorization Form*

How to obtain the forms:

All four forms are Microsoft Word documents. To obtain the application forms please contact the Webster County Clerk of District Court, 515-576-7115 or email: tina.ganzeveld@iowacourts.gov

Mail or personally deliver the original copies of Parts 1, 2A, 2B, and 3 (with your hand-written signature) and paper copies of your writing sample(s) to the Webster County Clerk of District Court, Webster County Courthouse, 701 Central Ave., 2nd Floor, Fort Dodge, IA 50501.

Copies of Part 1 and Part 2A shall be delivered to each commission member by the applicant. The Clerk of Court has a copy of the commission members.

The Clerk and Commission members must receive their copies by the deadline below.

Application materials must be received no later than:

July 29, 2020

at

3:30 PM
