

Iowa Judicial Branch
Application Instructions for a District Court Judge Position

Instructions for Applicants

The District Judicial Nominating Commission for Judicial Election District 8A is currently accepting applications for a **8B District Court Judge** position. There are two parts to the application:

Judicial Application Form

Background Information Form

Both documents are available on the Iowa Judicial Nominating Commissions website at:

<https://www.iowajnc.gov/state-commissions>

Instructions for Saving and Submitting the Application Documents

1. After completing each form, print a copy of each and **sign** each part on the last page.

2. Scan and save each form as a PDF document using the following format for naming the documents:
 [Lastname]-Background.Information.pdf
 [Lastname]-Judicial.Application.pdf

3. Save at least three writing samples (see #19 in the judicial application form) as separate PDF documents using this filename format:
 [Lastname]-WritingSample1.pdf
 [Lastname]-WritingSample2.pdf
 [Lastname]-WritingSample3.pdf

4. Email all of these documents to District Court Administration: cathy.reck@iowacourts.gov by the application deadline. Applicants are also able to mail or personally deliver the original copies of all documents (with your hand-written signature) and paper copies of your writing sample(s) to:

Cathy Reck
District Court Administration Office
333 North Court Street
Ottumwa, IA 52501

5. Applications must be **received** no later than July 31, 2023 at 4:30 PM. No late applications will be accepted.