

NOTICE

In the Matter of the Judicial Magistrate Appointing Commission For Pottawattamie County

The Pottawattamie County Magistrate Appointing Commission will meet on August 25th, 2023 at the Pottawattamie County Courthouse, for the purpose of appointing two magistrates for Pottawattamie County. The positions are coming vacant due to retirements of Magistrate Lindsay Andersen and Magistrate John Heithoff. The terms will begin October 6, 2023, and November 13, 2023, respectively, and end July 31, 2025. All applicants must be personally present for interviews on that date.

1. The magistrate must be a resident of Pottawattamie County or a resident of a contiguous county during the term of office and does not qualify for appointment if at the time of appointment the applicant will have reached age seventy-two (72).
2. A magistrate shall be an attorney licensed to practice law in Iowa, except for magistrates who have held office since April 1, 2009.
3. To qualify for appointment, one must file a certified application on the forms approved by the Iowa Supreme Court. The application forms may be obtained from the office of the clerk of district court between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, and online at <https://www.iowacourts.gov/iowa-courts/district-court/judicial-district-4/announcements/>. The completed application forms must be returned by email to:

Judge Kathleen Kilnoski, Chair of the Magistrate Appointing Commission

c/o Laura Kyndesen, District Court Administrator

Email address: laura.kyndesen@iowacourts.gov

By August 18, 2023, 3:00 p.m.

4. The present salary for a Judicial Magistrate is \$43,318.00 per year.
5. The magistrate shall work in other counties of the district, when necessary, as assigned by the chief judge. The magistrate may be required to handle mental commitment hearings.
6. The person appointed shall attend the annual school of instruction for magistrates.
7. For information on judicial magistrate appointments, jurisdiction and procedures, see Iowa Code sections 602.6403 through 602.6405.